



**Board Meeting April 2, 2020
Town Council Chambers and Conference Call
Agenda**

- 1. Call to Order: 5:00 PM**
Meeting Protocol for call-ins
- 2. Approval of agenda**
- 3. Approval of Minutes of March 19, 2020 (may not be available)**
- 4. Operations Update**
 - a. Status of operations (business continuity, closure, federal staff wage compensation, parents/children)
 - b. Financial Update
 - c. Client communication
- 5. Business Arising**
 - a. Construction Summary – to March 31, 2020
 - b. Construction Schedule – impact of Covid 19
 - c. Utility Connections
 - d. Public relations – update re: construction on schedule
- 6. New and unfinished business**
 - a. Grants
 - b. Recruitment/Training Advertising
 - c. LRSD transition agreement
 - d. Operating Budget 2020 (on hold)
 - e. Policy – Board Recruitment (on hold)
 - f. Vision and Mission (by April 30th)
 - g. Annual General Meeting (TBD)
- 7. Round Table**
- 8. Date for next meeting – April _____ , 2020**
- 9. Adjournment**

PCCELC Minutes

April 2, 2020 | 5:00 PM

Virtual Meeting

Attendance:

David Green, Lacey Poytress, Scott Korbett, Don Anderberg, Kathryn Sinnott, Dylan Bennett, Stephanie Smith, Wendy Catonio, Judy Lane, Ola Crook, Brian McGillivray, Brian Hammond, La Vonne Rideout, Christy Gustavison

1. Don called the meeting to order at 5:04 PM

- A roll call was performed by Don as all participants were in a virtual meeting.
- Meeting called due to wage situation with staff, possibly opening childcare spaces for essential staff.
- Brian H. asked if other agenda items could wait until the next meeting.
 - Felt it should be a focused meeting.
- Board discussed if any other items are essential beyond the two above.

2. **Brian McGillivray – Motion to accept as amended with 2 items**

024.

- Wage renumeration for employees
- Discussion around the Minister's request for daycare spaces for essential workers.

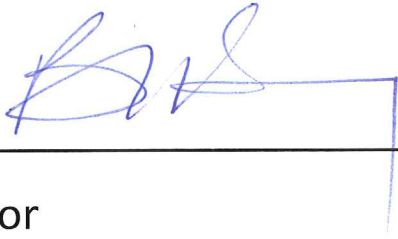
4.a. Wage Compensation

- Discussed federal wage subsidy of 75% and EI subsidy
 - Don – Classified as non-profit or as a municipality?
 - Do not qualify if a municipality.
 - Wendy – Asked question to lawyer, has not responded yet
 - David – Stay up to date with information from the Federal level
 - Brian M – Extended the period we will support/pay staff from Saturday until clarification from the federal government.
- Don – still top up wages if 75% received from the government?
 - Program will not kick in until 3-4 weeks from now
 - David – some cannot wait until then, need the money
- Scott – what do the staff want us to do right now?
 - La Vonne – are we looking to keep staff on?
 - If setting up services for essential service workers, may not look for wage subsidies depending on the situation
- La Vonne – Minister Shultz announced yesterday they will be expanding the program to open more centres across the province that will provide essential childcare
 - Approximately 57 centres
 - Opened in Lethbridge, Calgary, Medicine Hat
 - Looking to expand service.
 - Put together a survey through REMO to determine childcare needs

- Can prove there is a need and can move forward with the province from there.
 - Will need funding approval
 - Need a minimum of 5 – as per the province.
- Brian M.
 - Does the government or essential workers pay for slots?
 - La Vonne – they will be fee based like regular childcare
- La Vonne
 - Have to do 0-6 in one centre, rest in another
- Lacey
 - Need minimum of 5 at each centre?
 - La Vonne – yes.
 - Survey deadline/data?
 - La Vonne – no deadline on it, see a need and move forward
- La Vonne – would exist in existing daycare
 - Day homes can remain operational
- David – will need to clear with school boards and principals/superintendents
- Brian M. – have retail employees that may need services
 - Need to get message out to them
 - La Vonne – have been emailing and posting to different organizations/businesses
 - Also sent out to the Crowsnest Pass
- La Vonne – needs to go through an approval process, with province and AHS, to meet new legislation
- Brian M. – suggest we extend salary allowance to the week ending on the 18th of April
 - Will have another meeting by then, see if federal funding clarified
- Don – Council has put a contingency fund in place for PCCELC wages
- Stephanie – one staff assisted with EI application
 - None have mentioned the need/request for EI
 - Payroll is up to date for March 31, been paid
- Don – critical to keep the existing team in place in case we start up again
- La Vonne
 - Government ran wage top-ups up to March 31
 - Staff informed that board would not be paying top-up wage
- **Brian M – Motion**
 - Extend the salary continuance/pay schedule to 18th of April unless the federal situation changes or until the next board meeting.
- Wendy – Eligible for renumeration from March 16 – June 6 with the program
 - Would be best to talk to lawyer or accountant, if needed
- La Vonne – Lacey and Judy will look into school boards to see if it would be approved.
 - Don - See if authorized to be in the schools.
 - Could possibly use direct outside access to school (St. Mike's)
 - Could work with Lacey to see if can use side doors at Canyon
 - Need principal or superintendent permission to be in schools
- Lacey – need school access right away or bring to next meeting?
 - Will need to know it's possible as soon as possible

- Don – now have direction with wages and working on childcare for essential services
 - That was the two agenda items for discussion
- **Judy – Motion – Adjourn at 5:40 PM**
- Marie – survey results in constant contact for inclusion in minutes

Read and approved this 16th Day of April 2020



Director



Director